

January 20, 2021 – 9:00 AM
Zoom Meeting ID: 890 9321 1998, Passcode: 388287
Public: MacDonald Illig, 100 State Street, Suite 700, Erie, PA 16507

Roll Call

<u> x </u>	James Cardman	<u> x </u>	Brian McGrath
<u> x </u>	Jack Lee	<u> x </u>	Christine Rush

Additional

 x J.W. Alberstadt x Christie Mahany x Laura Tysiachney

Agenda

- Previous minutes B Moved Jack 2 All

PROPERTIES:

- 59-61 W Main Street, North East Borough – Judicial Sale option B. McGrath motioned to acquire the property at the 2020 Judicial Sale (scheduled for Feb 10-11, 2021). J. Lee seconded and all approved.
- 23-25 S Main Street, Union City Borough roof bids – C. Mahany will clarify a few details with the current bids and it will be added to the Jan 27 board meeting for review.
- Current applications (to award at 1.27.21 board meeting): Final checks and reviews are being done on the following properties, and will be ready for discussion on 1.27.2021
 - o 92 S. Main St, Union City
 - o 54 W High St, Union City
 - o 503 S 2 Ave, Corry

OTHER TOPICS

- Winter Demolitions invoices – hold \$500 until spring request – it was discussed that the standard in townships is to hold 10% until the final seeding and grading is finished, and pay the rest now. B. McGrath motioned to make a policy that the land bank will retain 10% of quoted price until work is completed in the event that final seeding and grading is delayed because of weather or circumstance. J. Lee seconded and all approved.
- 2021 Budget discussion – B. McGrath motioned that the governance committee will recommend that the board adopt the proposed 2021 budget. J. Lee seconded and all approved.
- Property applications question – can county employees purchase land bank properties? J. W. Alberstadt will look into this.
- Tax bills/ assessments – MacDonald Illig will handle the exemptions and exonerations for the current land bank properties. C. Mahany will send J. W. Alberstadt a list.

Next Meetings:

Board Meeting: Wednesday, January 27, 2021

9:00AM at MacDonald Illig, 100 State Street, Suite 700, Erie, PA 16507 or Zoom

- Board management software – Several board management software options were discussed. Based upon C. Mahany’s recommendation, C. Rush motioned that the land bank acquire OnBoard by Passageways core product. B. McGrath seconded and all approved.
- Checks to be signed – C. Mahany will be in touch with signers to schedule something as soon as checks are ready.
- Other discussion
 - J. Cardman discussed that there may be some additional properties in Fairview that they may want to put in front of the land bank for consideration and demolition. He will forward the information as it becomes available.
 - C. Mahany will forward the yearly documents that need to be signed by each board member to each member with a self-addressed stamped envelope once she receives them from J. W. Alberstadt. Reminders will be sent out once they are on their way.
- Adjournment – J. Lee moved, B. McGrath seconded, all approved.

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